

SURVIVAL GUIDE

How to be an artist in Norway





N Norske B Billedkunstnere K

This guide was printed in Oslo, Norway In the month of June 2020 By 07 Media

Designed and illustrated by Lucia Fiorani Correction by Ric Francis

Font family: Brandon Grotesque Distributed in 200 copies



SURVIVAL GUIDE: How to live as an artist in Norway

When an artist moves to a new country there is a lot of new information to relate to: how do you find a studio? How do you register for tax and vat? Where can you apply for funding?

This guide provides information about establishing your artistic practice in Norway.



Her og Der is an artist networking project that works as a GPS to guide newly arrived artists to the art field in Norway; the project aims to educate these newcomers on how to establish themselves financially and creatively within the art community in Norway. A selected number of artists are chosen for the project once a year.

Her og Der schedules meetings with its artist participants, institutions and knowledgeable individuals, in public administration, to provide information about Norwegian art and culture; the purpose is to find concrete solutions - by building bridges - that contribute to actual artist participation in the cultural field. We recognize the need to create opportunities for collaborations that will make the art field more accessible and diverse.

The project was initiated in 2018 and began a mentor program in 2019. We are looking for artists who are reestablishing themselves in Norway and who would like to be part of the Her og Der network.

Her og Der is initiated by Marie Skeie and Motaz al Habbash and produced by TrAP, an independent arts production company, working to increase diversity within Norwegian arts and culture.

Her og Der is supported by IMDI, Arts Council Norway, Oslo Municipality and Billedkunstnernes Vederlagsfond (BKV).



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In order to continue an artistic practice you may need a studio, access to a workshop, knowledge on where and how to apply for project support and grants, as well as where to get further education and training. Also, you may have to consider different work possibilities to pay the bills. Artists must take a proactive approach to financial success and creative expression.

AS AN ARTIST

GET A STUDIO

While a studio provides work space it can also help you build a creative and business network. Many artists rent a community studio-space which is sometimes offered by a municipality, but normally it's through a private initiative. Greater municipalities often offer art studios for lower rent than the market price. Contact your local cultural office for relevant information.

If you wish to rent a studio in Oslo check out Oslo municipality's website. You'll also find information in the Facebook group Atelier i Oslo (studios in Oslo), where artists announce vacant spaces.

Many cities have Open studio programs such as B-Open (Bergen), Oslo Open and Trondheim Open. On open studio days you may visit artists in their studios and get to know different studio communities.

ACCESS WORKSHOPS AND PROJECT ROOMS

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Sometimes you will need to rent a project room for larger works, or you will need to access a specific workshop and equipment. Check the appendix at the end of this booklet for a list of some available spaces.

FUNDING

There are several ways to manage your professional life and economy as an artist in Norway. Many artists - to survive financially - must create a mixed economy of a non-artistic job, their artistic practice, funding, job assignments, commissions and sales.

This section provides information on how to write a grant/funding application and a list of places where you may apply for support and grants infrequently organizational membership is required.

Most applications can be completed in English; if in doubt contact the institution/organization.

Grants

There are different scholarship plans for artists in Norway. On a national level most grants are provided by the Arts Council Norway. In addition, Bildende Kunstneres Hjelpefond

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offers several grants. Locally you'll find scholarships that require the artist to live and work in the area where the grant is offered (such as the Oslo Municipality's artist grant), and others

that only require the artist to stay in the area during the grant period (such as Skien Municipality's artist grant).

When applying for a grant write about what you plan to work with in the coming year(s), what you want to explore, specific project plans, exhibitions that you are working with and how you plan to develop professionally. There's not one way to write an application. It's advisable to have someone, whose opinion you value, read and critique your application; they may see where the application is weak, contains errors,

Project funding

Before you begin writing your application it is very important to read the guidelines. Make sure you understand the requirements of the funding organization. The application must be to the point, easy to understand and contain all relevant information about your project. An application usually must contain a project description, budget, timeline, CV, and documentation of your work.

If you need to find funding for a large project consider contacting a possible funding source and request a consultation; personal meetings are usually helpful. They may provide

needs clarification or additional information. This will help to ensure the text is communicating exactly the points you want to make. Importantly, you must write, read and revise your application - take time to work through multiple drafts to ensure you make a strong case for funding.

Be short and concise because the receiver of your application is probably not familiar with your work, and they usually have many applications to read through; judges will eliminate lengthy applications that don't get to the point.

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valuable input for your application as to whether or not your project is a good fit, and elaborate on funding requirements.

Some applications are only available on a digital portal where you fill in an online formula. Others request that you submit the application through email.

Keep in mind that you may apply for funding under means other than just art and culture. For example, if your project includes a workshop for neighborhood children there might be funds related to local community measures, or funds for youth activities where you may apply for parts of the project.

*appendix page 28

YOUR APPLICATIONS SHOULD ALWAYS INCLUDE:

Project description

Budget

While there is not one-way to write a good project description the Arts Council offers some general advice on what to include: the content of the project (what you plan to do), the project's purpose and background (why you plan do this, what you want to explore), in what larger context the project stands, and implementation (how you plan to do it, and what do you need in order to get it done - in terms of artistic, professional, technical, practical and financial resources).

In addition, remember to communicate the central idea of your project early in the text. Determine how your project is relevant to the plan you are applying for and highlight the things that fit the objectives of the support plan. Consequently, you may have to write a slightly different project description/application to the Arts Council, a municipality or to a private sponsor, since they often have different motivations for funding projects. Remember to never write more than is necessary. Again, be concise.

When you set up a budget it is important to be realistic: don't be creative with the numbers. Find out the real costs of your planned expenses and remember to budget an artist's fee (income). Make sure that the income and expenses add up. When it comes to income most funding bodies don't fully finance a project – usually up to 50% - so make sure your income comes from different sources, such as the Arts Council, municipality, funds, sponsors, and so on.

Timeline

The timeline helps the receiver of the application to understand how you plan to execute your project; when you will do what. It's important to keep your timeline rooted in reality - the more realistic you are the more reliable you seem (and the greater the chance for a positive outcome to your application).

CV

Your CV must be clearly organized and should only include information related to your artistic career. Additionally, be mindful that less is better; you are not trying to tell your life's history. One of the best ways to start writing your CV is to read through another artist's well-written CV.

Your CV could include:

Personal details: Your name. You may also add year of birth, contact information (address, e-mail, phone) and a link to your website (if you have an updated one).

Education: Generally speaking this section of a CV relates to institutional education. If you do have post-secondary education include the school(s), the year(s) that you graduated and the degree(s).

Exhibitions: Begin with your most recent one and list your exhibitions: year, title of show, institution, city/ country.

If you have had a large number of exhibitions you may split them into two (or more) categories: solo exhibitions and group exhibitions.

Collections: If your work has been bought or given to a collection you may list it here. This could be museums, corporate collections, or even municipalities or agencies. If your work is in private collections you may list it as follows:

> Works held in private collections in Norway, Jordan, Germany and Svria.

Work experience: If you have work experience from the art field such as producer, museum guide or teacher it may be relevant to list it.

Curatorial projects: If you have done curatorial projects you may list them simply as the exhibition itself or add a brief explanation.

Grants: some artists choose to list the awards and/or grants received.

Residencies: Artist residencies you have attended are good to include on your CV; they show a dedication to your practice and professional development.

Memberships: If you are member of an artist association (NBK, UKS, or other) you may list it here.

Documentation of your work

Often you are required to attach a few examples of your work documented by a photograph, a video, sound or text. It's important that the images/soundbites are of a high quality and are easy to understand.

It is good to have support. Thus ask someone you trust to go through your material with you: what images/ soundbites are relevant for the application? Which ones represent your work in the best way possible? Be selective. If you feel that the material you already have doesn't hit the bar arrange for new/different documentation, if possible.

Artist statement

This is a general introduction to your work, a body of work, or a specific project. Start with your work's core ideas/topics; write two or three sentences about it or a short paragraph. In the second paragraph describe how these topics or ideas are presented in the work. Write in the first person ("I am ...") and relate it to specific projects/works. Describe your artistic interests and methods and your motivation to work as an artist.

Bio

Keep your bio short: one paragraph written in the third person ("She/he is ..."). Provide some information about your background including education, where you are based, what you work with as an artist (material/technique/ format), and what you are currently working on/doing.

If you need more guidance on how to write a bio then research and review how other artists have written theirs.

Where to apply

Grants and other forms of funding are largely available from governmental institutions, however, other funding bodies also exist - nationally, regionally and locally.

Legathåndboken http:// legathandboken.no is a good source to search for places to apply for grants and project funding (unfortunately it's not relevant to a broad range of projects).

Become a member of the Facebook group Søknadsfrister for kunstnere

JOB OPPORTUNITIES

(Application Deadlines for Artists) – you will find announcements for grants and funding on their page.

Search for grants and funding on the websites of professional art organizations. Also check for announcements in art magazines like Billedkunst and Kunstforum.

* appendix:

In the back of this booklet you will find an overview of places to apply for grant and project funding.

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Many artists need a job – for periods of time - beside their art practice in order to earn a living. Here you'll find information about different types of jobs that provide flexibility with an art practice.

Before you begin searching for a job decide what type of work is acceptable in that it will not interfere with your art practice; consider work hours, time flexibility, wages, social security benefits, professional development, etc. Some prefer to freelance while others prefer regular jobs within or outside the art field.

Freelancing/assignments

There are numerous freelance job opportunities in Norway for both shorter and longer assignments in (for example) production, assisting artists, lecturing, giving workshops and courses, graphic design, photography, etc.

Assignments you invoice should be for a specific, and limited period of time, such as curating an exhibition or creating a homepage. If the assignment lasts for a longer period of time and doesn't have a specific task you should be employed as a staffer; for instance, if you manage a gallery or work in several parts of a production.

Figuring out your status or how much you should charge for artistic assignments can be a bit tricky. Unsurprisingly artists generally tend to be underpaid. It's important to find a wage balance – don't overcharge either. As a freelancer you have neither the rights of a payroll employee, nor are you entitled to vacation pay or health insurance. In invoicing a client consider how much time the assignment required, taking

Searching for freelance assignments:

Often the key is to get the first assignment; thereafter you become known and hopefully hired for additional assignments. As a general rule consider what the job requires of you and the rewards, i.e., pay/exposure. Consequently, when necessary be flexible if accepting a lower than desired day rate means getting important exposure. You might also consider doing volunteer work to get experience and broaden your network.

Always put forth your best effort

Public commission:

There are several commissions for artists across the country. Sometimes there are open qualification rounds where you submit your CV and portfolio. Some of the announcements are listed in the magazine Billedkunst and on the Facebook group Søknadsfrister for kunstnere.

• KORO announces assignments for curators, consultants and producers. If you wish to be notified when a new assignment is available then register into consideration preparation/idea development, implementation and management of the project.

Timepriskalkulatoren is a great tool to help you calculate your charging price.

even if the work seems insignificant. Doing a good job builds trust and establishes you as reliable. Employers will only hire someone they know can deliver. Be patient because it takes time to build a network and gain experience.

Let people around you know about your qualifications and that you are looking for assignments. There's a Facebook page called Jobb for kunstnere (Jobs for Artists) which is advisable to follow.

your CV. Most of these assignments are independent work. If it's your first time doing an assignment for public space we recommend teaming up with someone who already has such experience, because there's a lot of specific requirements for work in public space.

• Den kulturelle skolesekken (DKS) is a national initiative to present professional art and culture to schoolchildren in Norway. Many artists have been on tour with DKS; it's a great opportunity to develop workshops or presentations based on your own practice – it's well paid. Payment is as a freelance employee.

If you have any questions contact the DKS productions where you want to apply. You can apply with a workshop or presentation for one or more school classes throughout the country.

Jobs within the art field

While employers do advertise for workers it is wise for artists to actively network amongst acquaintances and institutions of interest.

• The Aspirant Plan (Aspirantordningen) is funded through the Arts Council Norway for recently educated artists and cultural workers with minority backgrounds who live in Norway; it provides work experience for one year in an art or cultural institution. The plan provides full payment to train and work for one year. Contact an institution that you would like to work with and inquire as to whether or not they'll apply

Art museum, gallery, art institutions:

There are a number of art institutions throughout the country so explore job opportunities in your local region; contact galleries, museums, art centers/institutions and ask if Submit your application to a county or directly to a municipality. See here for the different application deadlines: http://www.denkulturelleskolesekken. no/soknadsfrister

DKS in Akershus has made a guide (in Norwegian) for those who are touring with DKS; it might give you an idea of what you will experience on tour.

for the plan with you. It's a unique opportunity.

• Artist Assistant Plan (Kunstnerassistentordningen) is funded through the Arts Council Norway and allows an establishing artist to work as a part-time assistant for a more established colleague for one year. During this year the assistant is free to maintain their own art practice and apply for other sources of funding. UKS has created a matching group on Facebook for artists and assistants. If you'd like to be an assistant for an artist you respect contact the artist directly.

they have any job openings. State your interest in working for them and willingness do so in a range of different job positions, i.e., exhibition guide, gallery tasks, administration,

AS AN ARTIST

mounting/technician, curator and management. If there are no available positions send them your CV and request that they keep it on file for

Cultural offices in the municipality:

There are a few positions in the municipalities' cultural sector. Contact your local Cultural Office and ask

Teaching:

There are various teaching opportunities at art colleges, art schools, high schools and primary schools. Sometimes vacancies are announced for both permanent and temporary jobs. Working as a substitute teacher or giving a short course/workshop provides entry

Jobs outside of the art field

Some artists maintain a job outside the art field. Adapt and market your skills and work experience to appeal to relevant job opportunities - be realistic regarding what you can offer an employer. Many jobs require the ability to proficiently speak Norwegian so learning the language is important.

 Finn.no provides a listing of numerous available jobs as does
 NAV.no. Search for job by location, work category, and full time/part-time/ permanent/temporary positions. future reference. Remember that a simple weekend position or being on call as a substitute might eventually result in a permanent job.

about job opportunities or check out the municipality website; they have a page dedicated to available jobs.

experience and might eventually lead to a permanent job. Contact relevant schools and offer your services. Most municipalities have Cultural Schools (Kulturskole). Contact your local Kulturskole and inquire about possible work opportunities.

• Elementary schools are consistently in need of substitute teachers and teacher assistants in SFO (Skole Fritidsordning). Check

your municipality's website or contact schools and offer your services.

The substitute bureaus Manpower and Adecco offer substitute labor to a great number of employers. Register on either website and they'll contact you whenever a position you're qualified for is available.

Suggestions for work opportunities and more useful links

Restaurants and cafes:

A job in a restaurant or café often provides flexible work hours; it can also

Health and social sector:

There is often a great need for assistants/substitutes in various types of health institutions such as adult care facilities and child welfare institutions. Personal assistants (personlig assistent/ støttekontakter) are also positions worth considering.

Boring, but necessary things

It is important as either a freelancer or staff employee to be aware of your labor rights and what you are entitled

Pension:

If you are self-employed there is no employer paying into a pension plan on your behalf. Thus, you must do so if you want to secure an additional pension beside the minimum pension provided by the government. The self-employed have two options for private pension plans - both offer tax deductions:

One is a voluntary pension plan based on the Pension Act; you have be a good entry point to the job market while searching for other opportunities.

Contact your municipality or check the municipality's website for available positions.

• Vinmonopolet is a state-owned company that provides good salaries and security in terms of pensions and rights.

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to in regards to insurance and pension benefits.

a deduction for up to 6% of personal income between 1 and 12 G. 1 G is currently NOK 96 883.

The other is an IPS plan which allows you to save up to NOK 40 000 per year. This plan is authorized by regulation to the Tax Act.

Contact your bank or insurance advisor to determine which plan would best suit you.

Social benefits

The self-employed do not have the same NAV-rights as payroll employees. If you are self-employed you must understand how being an

Sick pay

A staff employee receives 100% salary from their first sick day; their employers cover sick pay the first 16 days. Thereafter NAV covers sick pay. The self-employed are uncovered for sick benefits before NAV steps in. Consequently, they will not receive such benefits until the 17th day of sickness, and then only at 65% of the

Insurance

The artists' insurance system includes a separate insurance plan for members of a number of artist organizations. If you

Workers rights

As an employee you have some basic rights. When you accept a job make sure the conditions and salary are acceptable. If you are a member of a labor union send them the contract and get their approval. Importantly, know about your rights as an employee. You can find information about payment and minimum wages, working hours, holidays and labor rights at independent worker will impact your social benefits should you become disabled/ill or when you retire.

estimated annual (personal) income. NAV has a supplementary insurance plan that freelancers should consider. There are three options to choose from: 100 % coverage from the 17th day, 75 % coverage from day 1 or 100% from day 1. Rules for calculating sickness benefits are defined in the National Insurance Act's provisions.

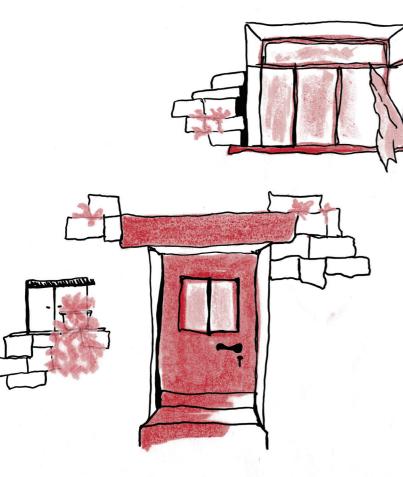
are a member of an artist organization, or are professionally organized, review the types of insurance they offer.

arbeidstilsynet.no

If you are unemployed and need unemployment benefits you must register as a *job seeker* at Norwegian Labor and Welfare Administration (NAV). NAV can also help you to find

a job and they offer some work related courses. Check out their website or visit your local NAV office.





It can feel like being a foreigner walking without a map when you arrive at a new place, and are trying to gain acceptance into a new art community. This section has information about artist organizations, art spaces, museums and useful resources that provide an overview of Norway's art community.

ART FIELD

Most artists in Norway are members of an artist organization. Artist organizations help provide a connection to the art field that can expand your network. By becoming a member you'll receive a professional artist card that gives you free entrance to art museums and galleries. They organize exhibitions, print publications, arrange seminars and generally promote the Norwegian art field, both nationally and internationally. Artist organizations also work for artists' rights and interests, offer advice and tips on legal matters, and often have a lawyer their members can hire at a reduced price if legal assistance is needed.

A written application with documentation of your work, CV and artistic activities (such as exhibitions, purchases, etc.) is usually required for membership.

National artist organizations

· Norwegian Visual Artists (NBK) is an organization for professional visual artists in Norway; it has approximately 2,900 members organized in 20 foundations. Fourteen are regional/ local organizations in Norway and six are national organizations, such as UKS, Norwegian textile artists and Norwegian graphic artists. This means that when you apply for membership at, for example, UKS, you automatically become a member of NBK.

Regional/local organizations (a selection)

· VISP is a resource and networking organization for the Visual Arts in the west of Norway. It works to improve and facilitate conditions for the production and dissemination of

· The Norwegian Association for Arts and Crafts (NK) is a

membership organization working to promote and support Norwegian contemporary craft artists nationally and internationally. They have approximately 850 members and are divided into seven districts. · UKS (Young Artists' Society) is a venue for contemporary art and a national artist organization. UKS is under the umbrella of the NBK.

visual arts in the west coast region of Norway. If you live in that region you should consider membership - which is for free. They offer a lot of useful information and can provide help.

· Performance Art Oslo is a member organization for professional artists working within the field of performance art and living in Oslo/Østlandet. The organization aims at creating a network and opportunities for performance artists through the organization of seminars, workshops and international exchange, as well as hosting a yearly international performance art festival.

EXHIBITION SPACES

You will find several galleries, artist-run spaces, museums and art societies in all corners of Norway. There are also guite a few temporary art projects and happenings, as well as some regional exhibitions.

· Listen (national) offers a complete listing of galleries (unfortunately only in Norwegian) which also serves as a great guide to check out ongoing exhibitions in the country.

· UFO guide (Oslo) has a list of all

Art societies

The Norwegian Association of Art

Societies represents a network of 154 art societies in Norway. They organize exhibitions, seminars, and

Art centers

There are regional art centers in every region of Norway. These centers host exhibitions and seminars and often function as a resource center for artists. Most of them send out newsletters on

the galleries and art spaces in Oslo and guides you to ongoing events in Oslo. They've also made an App you can download.

· Performance Art Bergen is a

artists working within the field of

The organization aims at creating

a network and opportunities for

performance artists through the

organization of seminars, workshops

and international exchange, as well

as hosting a yearly international

performance art festival.

member organization for professional

performance art and living in Bergen.

- · Exhibition guide Trondheim
- · Contemporary Art Stavanger · VISP (Bergen)

other activities. Twenty of them have employees but most are run by volunteers. Search to see if one is in your area.

a regular basis with updates on events in the area. It's a good idea to get in touch with the arts center in your area; sign up for their newsletter.

Art biennials, projects, events, programs

• Barents spektakel is an annual cultural-political festival with contemporary art/music, theatre/ performance, literature/architecture, and seminars/debates in Kirkenes - all spiced with current issues related to the Barents Region.

• B-Open is an open studio program in Bergen where artists in the city open their studios to the public and organize exhibitions and happenings. If you live in Bergen and have a studio feel welcomed to contact the organizers to participate in the program.

• Kjerringøy Landart Biennial is one of the few land art biennials in Norway located in the beautiful far north. Open call.

• Elvelangs is an annual festival of events alongside the river that runs through Oslo - Akerselva. There is an artistic program for the festival; if you want to be part of Elvelangs contact the organizers.

• LANDART is a biennial for landart in Gjerdrum; it's close to Gardemoen.

• LIAF is an international art biennial in Lofoten.

• Momentum is an international art biennial in Moss.

· Oslo Biennial is an international

art biennial which focuses on art in public space.

• Oslo Art Weekend occurs, as the name indicates, on the weekend with a number of events and open exhibitions in Oslo.

· Oslo Open Art Festival is a festival consisting of open studios, workshops for children, guided tours, an international visitor program, and numerous exhibitions organized by and with artists living in Oslo. Approximately 400 artists open their studios. If you live in the city (and have a studio) you may join the program and open your studio to the audience. · Praksis Oslo has an interesting art residency program which is open to both local and international artists. The different residencies are run in cooperation with institutions in Oslo. It's a great way to develop your art and to network in Norway. You may apply through open calls.

• Trondheim Open is an open studio program in Trondheim where artists in the city open their studios to the public and organize exhibitions and different events. If you live in Trondheim (and have a studio) and want to join the program contact the organizers.



ART MAGAZINES, ART PLATFORMS

Here is a list some art magazines and art platforms which can give you important insights about what is going on in the art field in Norway.

and articles.

• Contemporary Art Stavanger is an online platform and journal from Stavanger. It also has an art calendar of events in Stavanger.

• Kunstkritikk is a Nordic online platform of art reviews, interviews

ART AND TECHNOLOGY

There are several centres in Norway providing assistance and facilities for artists working with technology. Here is a list of some of them.

· Bergen Center for Electronics

(BEK) is an interdisciplinary resource center for art and technology. BEK offers advice to individual artists, artist groups, galleries and cultural organizations at all stages of the creative process - from the very first idea to completion. They offer project spaces and studios, as well as equipment rental and organize courses

• Notam is a center for development and innovative use of technology in music and the arts. Notam is a resource for artists who work with technology as a tool and is focused on sharing knowledge and expertise. They also offer courses, studios and equipment rental.

• Atelier Nord ANX is a platform for the display and production of

contemporary art and diverse artistic practice. It enhances the knowledge and experience of new expressions and techniques through exhibitions, workshops, seminars, lectures and presentations. Atelier Nord's project space is available for professional artists who need a well-equipped environment to work with sound, video or image editing over a short period of time.

• Kunstforum is an independent art

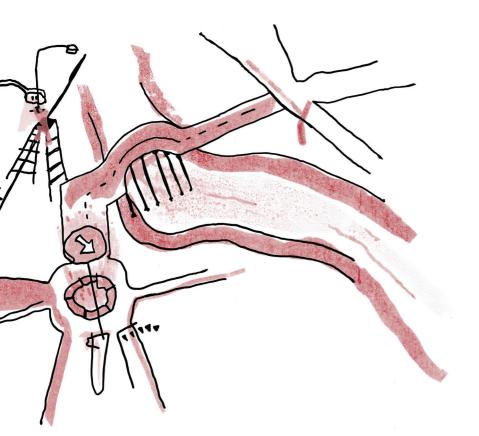
· KUNZT is an online art magazine

with video interviews and reportages.

magazine published in Norway

• FabLab (Moss) is a digital fabrication laboratory with facilities to make prototypes and digital 2d and 3d production, such as lasercutting, 3d scanning and printing. The FabLab offers courses. It has a FabLab Academy and offers membership with access to the workshop.





There are many practical issues you must deal with as an artist in Norway. You need to get an organization number, know about VAT, deliver tax papers and know how to invoice.

YOU MUST CONFRONT

SETTING UP A COMPANY

In order to work as an artist, with the ability to invoice clients, you need to register in Brønnøysundregisteret to get an organization number as a sole proprietorship (enkeltmannsforetak) or shareholding company. Most artists in Norway are registered as a sole proprietorship - unless they have a studio with employees or a big production.

As an artist you are self-employed. Often artists have a mixed economy with some income from job assignments related to art, jobs not related to art, grants and support, sale of works, commission work, and so forth.

Before you can begin the process towards a sole proprietorship you need a personal number or D-number and an electronic ID. You will find information on how to obtain a personal number or D-number at Skatteetaten.no. You will find information on how to obtain an electronic ID at difi.no.

When you have all the aforementioned personal information in hand you can register at Brønnøysundregisteret (brreg.no). Once completed you'll receive an organization number and be registered in the tax-register. Remember to define your business as producing art; it might be a good idea to also include artistic assignments, giving workshops, etc.

You will find a very useful guide (in English) on how to start and register a business in Norway on altinn.no.

Tax and tax returns

The process of tax return is a smooth one if you do your accounting thoroughly, and make sure to keep a close eye on income and spending in your sole proprietorship.

About tax

Being an employee with a payroll income and at the same time running your own company is not a problem. The net profit from your sole proprietorship is taxable together with

VIPS (Organization for the Visual Arts in the West of Norway) has made a detailed guide on how to deliver and fill out your yearly tax form (Selvangivelsen).

other income, such as salary income from another employer. On the other hand, a net loss will be deductible (given that you have additional income). This is especially helpful

during a start-up phase.

It's a widespread misunderstanding that you don't have to pay taxes on the money you give yourself from your business: even if you don't give

Tax return (Selvangivelsen)

Every year, in March, tax papers for the previous year are sent out by the government to everyone who lives and works in Norway. When you receive your papers you are obliged to ensure the numbers are correct, before you submit your taxes. The deadline to submit your papers are usually April 30th, but if you are delayed you can apply for a deadline extension. Remember to apply for it in good time.

As an artist with a sole proprietorship you also have to fill out and upload the form RF-1242 for visual artist, before you submit your tax return papers along with the form RF-1030 and income statement 5 (RF-1368). If your income was below NOK 50 000 tick off that you earned

About VAT for artists

In short, artwork with a noncommercial character is not subject to VAT. However, artists who offer services that are subject to VAT are required to register at the VATregister. You will find more information about VAT at altinn.no.

yourself one krone from your business you will be taxed by the profit in the business (income less costs).

Read more about Tax in Norway at Hello Norden.

less, and write down the sum of your income and spending in your sole proprietorship. If you earned less than NOK 50 000 you won't have to pay tax on this part of your tax papers.

In the RF-1242 you need to fill out your income and spending in different categories, as well as register your artistic activities in the last 5 years and in the coming year. You need to attach your detailed accounting as well.

The Tax office has made a detailed guide that wise to review:https:// www.skatteetaten.no/globalassets/ skjema/2018/rettledning/rf-1247b.pdf. They also have a chat service if you have questions when you are filling out the forms.

Any registered organization (which you are) that has a taxable turnover of more than NOK 50 000 per year, that is subject to VAT, has an unconditional obligation to register in the VAT-register.

It follows from the VAT Act that a fee shall be paid for all sales of goods and services not specifically excluded from the Act. The law differentiates between works of art of commercial character and artwork limited in the Ministry of Finance's regulation of 22 August 1997 (No. 108). Artworks with non-commercial character are in general excluded from VAT. Artworks of a commercial character, including functional items, are subjected to VAT.

The term "work of art" is defined in the VAT Revenue Regulations section 1-3-2, and further elaborated in the value added tax guide as follows:

Discounts for inbound VAT

Similarly, you receive deductions for inbound VAT on all costs directly related to the manufacture and sale of VAT-related items, including VAT on commission to sales. You'll also be able to deduct a portion of the inbound VAT on costs that cannot be attributed directly to the taxable or duty-free production. Example: rent, electricity,

Accounting

It is crucial that you establish a solid system for your accounting. Some artists hire an accountant to avoid frustration and possible problems with the accounting; decide if this would be best for you. When you submit your tax • Paintings, drawings and pastels made entirely by hand as well as collages (material images) and the like.

• Original prints, prints and lithographs.

• Original sculptures and statues, regardless of material.

• Carpets - original, numbered and signed tapestry tapestries.

The tax exemption for artwork includes only original works of art.

You must add 25% outgoing VAT on the selling price of the items sold (that are subjected to VAT).

telephone, accounting costs, and so on. If your yearly VAT subjected sales are more than NOK 50 000 and less than NOK 1 million, you can deliver a yearly VAT-report. Otherwise you'll deliver a report every second month, which most people choose to do in order to have better control on the accounts.

papers your income and expenses must be specified in different categories, such as sales, grants, equipment, studiorent, etc. If you use these categories in your personal accounting as well it'll be easier to fill out the tax papers. Also, it'll be easier to monitor how much you've spent/earned in the different categories.

Many artists in Norway use electronic accounting such as Fiken.

Invoice

To send an invoice to a client/ customer you need an organization number (see chapter above – registration). Public institutions might require that the invoice you send be an electronic one (e-faktura).

SendRegning, ContaFakturaand Zoho Invoice are some of the online invoicing sites that help you create and send an electronic invoice. If you have a business account in DNB (or another bank) your

PERMITS

Residency permits are granted by UDI. Each case is different and it might be a frustrating and confusing process before you obtain your residency permit. We are happy to offer advice and answer your questions, if you have any.

EEA/EU citizens

EEA/EU citizens who work, study or live in Norway need to register upon arrival. While you don't need a permit

Non-EEA/EU citizens

UDI gives permits to foreigners from outside EEA / EU. The common permits are work permits, study permits or family reunion. Be aware that for you do need to have grounds to stay through work, study or living by your own means.

a work permit they require that you work within your professional field, and mainly be self-employed or employed. Be aware of some exemptions - check

Others prefer to fill out Excel-sheets. BKFH has made a guide – for free - on how to do accounting/set up a budget and preprogrammed accounting sheets in Excel.

online bank might have the option to send electronic invoices directly from your account.

Fiken is another site which has integrated invoicing, accounting and other services that can be useful for your sole proprietorship.

You may also ask fellow artists about their experiences with the different platforms in order to help you find the one that works for you. them out at udi.no.

If you apply for a work permit you can apply to get an exemption to have your own artist company. Talk

Students

If you are studying in Norway be aware of the income-regulations: there is a limit for how much money you can earn. If you have a higher income than what you are allowed you risk expulsion to UDI beforehand. If you apply as self-employed you'll need to make a business plan to show how you are going to reach the income requirements.

from Norway for 2 years or more. Also be aware that you are not allowed to have your own company as a student. When you finish your studies you can apply for a one-year job seeking visa.





Education at public institutions in Norway is free and can be a great opportunity to further develop your art practice and establish a new network. There are also a number of private institutions offering various courses within the arts.

EDUCATION/COURSES

STUDYING IN NORWAY

Education at public institutions in Norway is free and can be a great opportunity to further develop your art practice and establish a new network. There are also a number of private institutions offering various courses within the arts. If you're a Norwegian citizen (or depending upon residency permit) you can apply for a study loan and scholarship at Norwegian State Educational Fund (Lånekassen)

If you have higher education from abroad you may apply for approval and recognition of it at NOKUT. Be aware of the requirements for pursuing higher education in Norway; most classes at a BA level are given in Norwegian and require proficiency in both Norwegian and English. Check out the general requirements at samordnaopptak.no

ART ACADEMY / UNIVERSITY

There are a few art academies in Norway. They usually have an open studio day where you can visit the academy, meet students and see what they are working on. They also have student exchange possibilities with other international academies.

Oslo National Academy of the Arts

• Art and Craft: BA and MFA program with specialization in Textile, Print and Drawing, Ceramics, Metal and Jewelery.

 \cdot MFA in Art and Public Space

• Academy of Fine Arts: BA and MFA

• Design: BA in graphic design and illustration, BA in fashion design and costume design, BA in interior architecture and furniture design, MA in design.

• Continuing education courses: KHiO offers courses such as Art History and Teaching practice, Assessment and Supervision in Art Education for students finished with their BA or MA/MFA.

Faculty for Fine Art, Music and Design, University of Bergen

• Fine Arts: BA and MFA. Specialization in Photography, Printmaking, Ceramics, Painting and drawing, New media, Performance/ Time Based Art, Sculpture and installation and Textiles. • MA in Curatorial Practice. • Design: BA and MA in Design. Specialization in Furniture Design, Spatial Design/Interior, Architecture

Trondheim Academy of Fine Art

BA and MFA.

Tromsø Academy of Contemporary Art and Creative Writing

BA in Contemporary art, MA in Contemporary art, Creative writing studies.

OsloMet

A number of courses at BA and MA level as well as continuing education courses in art, art teaching

University of South-Eastern Norway

Visual Arts, Design and Music department. A number of courses at

Høgskolen i Volda

BA in Art and Craft and Animation. Some courses are available in English.

Nordland kunst- og filmfagskole, Lofoten

BA in moving images. Admission based on material submitted.

and Visual Communication. • Postgraduate Teacher Training (PPU) in Music Performance, and for Artists and Designers.

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BA and MA level in art and design. Some courses are available in English.

and design. Some courses are

available in English.

ART SCHOOLS

For some, art schools function as pre-schools to the art academies - to build a portfolio. These schools have tuition fees and most of them permit you to apply for a student loan and scholarship from Lånekassen (if you meet the requirements).

A selection of art schools in Norway

 Einar Granum School of Fine Art.
 Vocational Education in Fine Art, with specialized paths in 3-Dimensional Art, Drawing and Painting.
 Strykejernet Kunstskole. Offers a 1

Lectures and seminars

In Norway's larger cities you will find a number of free lectures and seminars with artists and scholars. Check out local art calendars and newsletters such as UFO in Oslo, CAS in Stavanger, VISP and Hordaland Kunstsenter in Bergen. The Arts Council Norway arranges

Online Learning Platforms

There are a number of online platforms where you can study from home and get specializations from different universities:

• Kadenze specializes in art, design and music.

or 2 year program in visual art. • Art school in Rogaland. Offers a 1 or 2 year program in visual art. • Art school Bergen (KiB). Offers a 1 or 2 year program in visual art.

seminars in several cities. KORO offers lectures and seminars on art in public space. Many lectures at the art academies are open to the public. In Oslo, KHiO organizes Agenda and Open Academy. The University of Oslo and OsloMet arrange a ForArt-lecture once a year.

• Coursera offers courses with certificates from universities (if you pay a fee), but you can follow the courses for free without receiving a certificate.

ARTIST RESIDENCIES

All around the world you will find residencies for artists that offer a place to stay and work. Residencies can be a great way to find new inspiration and time to focus on your art. Some residencies even provide financial support, but mostly you have to pay for your stay. Several Norwegian cities and regions have a studio in Berlin (or other places), available for artists from those cities or regions.

ResArtis is a worldwide international network for artist residencies. You can search by country, facilities, duration, etc. Check for open calls at Residency Unlimited and TransArtists

Check out Art & Education for

International seminars, academies, summer programs

news and sign up for their newsletter.



Artist presentation with Anas Salameh, Her og Der project launch, 2018

These photos represent some memories from the project so far. Her og der has arranged several workshops, artist presentations, tutorials and meetings with artists and institutions.

In 2019, we reached a milestone through the launch of a mentoring program for professional artists new to Norway.

Her og der will continue to develop the program to be a network and a resource for artists new in Norway. 46



Her og Der mentorship program, 2019



Her og Der mentorship program, 2019

Her og der gallery tour, 2019



Her og Der visit to Fellesverkstedet, 2019

Her og Der open studio, Oslo Open, 2019

*appendix.

A few tips from the Arts Council on how to write a successful application.



• Remember your reader: The committee consists of competent people with great knowledge of the arts field. There's no need to explain terminology – this will only occupy valuable space that should be used to explain your workings.

• Be clear and concise: Your life story isn't interesting in this context. They want to know what you've done professionally and your future plans.

• Be wise when you select attachments of your work: kill your darlings and submit the images that represent your work, or future work, in the best way possible.

• Apply repeatedly: There are only a few grants but many applicants. The committee aims at sharing funds with as many talented artists as possible and to the best of their selection. While you cannot expect to receive a grant every year, don't be discouraged by a rejection; apply again the following year and you may be rewarded - if you have a good application and worthy projects.

• High level artists will not be "punished" for poor writing skills. However, if you don't manage to clearly explain your plans it'll be difficult to "outshine" applicants who succeed at communicating their interesting and realizable plans.

• A grant application is – in many ways – similar to a job application.

• Apply for maximum time (5 years) if you expect to continue your artistic career for at least as many years. Your chances to be offered a grant do not increase if you apply for a shorter time.

ACCESS WORKSHOPS AND PROJECT ROOMS

in Oslo:

- Kroloftet offers workshops for laser, CNS, metal, wood and ceramic for designers and artists. They also offer studio spaces.
- Bjørka is a workshop for camera-based art; membership is required.
- Fellesverkstedet offers spaces with professional equipment for wood, metal, digital manufacturing, large-scale production and printmaking.
- Norske Grafikeres Verksted is a workshop for printmaking; they also offer courses.

in Bergen:

- > Trykkeriet http://trykkerietbergen.no has a spacious printing room with silkscreen and intaglio presses, gallery/ project room, darkroom, exposure room, digital lab and kitchen. Rental per day.
- Aldea offers wood, metal and digital fabrication facilities.
 Users can book access on a project to project basis.
- CS55 has a project room and wood workshop available for rent.
- Flaggfabrikken has a workshop with a digital darkroom that includes an Imacon scanner and Epson 9900 printer. The workshop is available by appointment.

- S12 Their glass-workshop consists of facilities for blowing, casting, model and mold-making, as well as for grinding, polishing and sandblasting.
 - in Trondheim:
- > Lademoen Kunstnerverksteder has workshops for wood, metal, printing, darkroom, computer and video. They also offer project rooms for rent daily or weekly.
 - in Kristiansand:
- > X-huset offers project rooms for rent by application.

in Moss:

 Verket FabLab is a digital fabrication laboratory for 2d and 3d design; they also arrange courses. Arts Council Norway offers several grants. Application deadline is once a year in October:

- > Work grant: awarded for one to five years. Allows artists to work on a project or a specialization that contributes to the further development of their artwork.
- > Work grant for younger/newly established artists (up until 35 years of age): awarded for one to three years. Enables younger/newly established artists to develop artistically and improves their ability to live from their creativework.
- > Miscellaneous grant (Diversestipend): designed to enable the artistic activities of a single applicant (not groups); supports (amongst other things) courses, travels, studies, specializations, materials, equipment, marketing and consultancy.
- > Miscellaneous grant for graduates/recently educated artists (Diversestipend): a grant for graduates who have completed art education at BA or MFA level and seek to establish themselves in the profession. Artists with the highest degree in their field of study will be given priority. They also offer grants for senior artists (55-years and older) and grants for well established artists.
- > Working grant from Bildende Kunstneres Hjelpefond The application deadline is once a year (October). All visual artists based in Norway can apply regardless of age, gender, place of residence, artistic expression or membership in an organization.

> Working grant from Billedkunstnernes Vederlagsfond. Apply through The Norwegian Association for Visual Artists (NBK) or The Norwegian Association for Arts and Crafts (NK).

GRANTS by discipline

- > Norwegian Photographic Fund (Nofofo) is a fund for allocating collective assets to artists who live and work in Norway, using photography and other camera-based forms of expression.
- > The Norwegian Association for Arts and Crafts is a membership based organization – that provides grants - working to promote and support Norwegian contemporary craft artists nationally and internationally.
- Norwegian Graphic Artists provides grants for artists working with graphics.
- > Fund for Performing Artists (FUK) provides funding to professional performing artists, musicians, singers, actors, dancers, stage instructors, conductors and others who live and mostly work in Norway. The application must be submitted in Norwegian.
- Norwegian Dancers provides grants for four scholars, one dancer, one choreographer, one teacher, and one project grant for dance film/video production.
- Finn Tveitos Foundation's grant for the education of male Norwegian dancers is an annual grant - applicants should preferably be Norwegian citizens.

- Reader Searching Book (Leser søker bok). Different grants for authors and illustrators.
- Forsberg and Aulie's endowment grant for artists who work with painting and drawing; applicants should be younger than 40 years.

GRANTS by geography

Grants that are available regardless of where you live:

- > Skien artist grant offers accommodation in Skien, a workshop/studio, and a grant of NOK 155 000. Of these, NOK 125 000 is awarded to the fellow, while NOK 30 000 is project funds. The stay in Skien must last for a minimum of ten or a maximum of twelve months.
- Jomfruland grant offers a residency at Jomfruland in September/October with free accommodation. The grantee is obliged to exhibit at Kragerø Kunstforening the following year.
- > Eidfjord artist grant for artists and artisans. Recipients must have a residency in the municipality during the grant year and are invited to exhibit their work at Galleri N.
- Bergslien. Housing and studio will be made available for the recipients.

Grants related to where you live:

> Oslo municipality artist grants for artists living in Oslo.

Bergen municipality artist grants for artists living in Bergen.

- > Kristiansand municipality artist grant for artists living in Kristiansand.
- > Møre og Romsdal county municipality artist grant for artists living in Møre og Romsdal.
- > Trondheim artist grant for artists based in Trondheim.
- > Tromsø Cultural Grant for artists based in Tromsø.
- Stavanger Municipality Cultural Grants for artists based in Stavanger.
- Sparebankstiftelsen SpareBank 1 Nord-Norge for artists between 18 and 35 years of age based in Northern Norway.
- > Finnmark county grant provides working grants for artists living in Finnmark.

PROJECT FUNDINGS

NATIONAL:

- > Arts Council Norway has a number of different funding plans for art and culture.
- Free Word Foundation (Fritt Ord) manages funds for projects in the areas of Media and Democracy, Information and Public Debate, Grants and Teaching, and Arts and Culture.
- Sparebankstiftelsen offers national and regional funding plans, including for arts and culture.
- > Regional Project Funding for Visual Arts http://www. kunstsentrene.no/regionale-prosjektmidler-for-visuell-kunst/ this plan offers professional artists working in the visual arts field support for exhibitions and projects.
- > URO/KORO https://koro.no/uro/ URO is a grant and production support plan that contributes to the realization of art projects in the outdoor area and in other open public areas. The URO grant can be applied by the state, regional and local authorities, institutions and organizations, and by curators, producers and artists.

INTERNATIONAL:

- > UDs reisestipend travel grant for artists.
- Office for Contemporary Arts Norway (OCA) travel grant for visual artist and residency applications.
- Nordisk Kulturfond Nordic support schemes for projects involving two or more Nordic countries.

- > Kulturkontakt Nord Nordic support plans, grants and residences in the Nordic and Baltic countries.
- Creative Europe EUs Cultural program provides funding for European collaborations and network projects.

PROJECT FUNDINGS by discipline

- Billedkunstnernes Vederlagsfond provides funding for visual arts projects.
- Norwegian Artisans offer funding for seminars, conferences, workshops, artistic publications, public events and other promotion of Norwegian crafts. Theory Grant. Travel funding.
- Grafill annually distributes grants to professional visual communication practitioners, i.e., illustration, graphic design, digital design, comic drawing, animation and service design.
- > Norsk Illustrasjonsfond for book illustrators.
- > Norwegian Photographic Fund (Nofofo) is a fund for allocating collective assets to artists who live and work in Norway, using photography and other camera-based forms of expression.
- Norwegian Actors' Association for Freelancers provides funding for productions by and with freelancers who are members of the Norwegian Actors Association.
- Spenn Funding for productions taking part in Den Kulturelle Skolesekken (DKS). You may apply for production equipment for performing arts for children and adolescents.

PROJECT FUNDINGS by geography

- > Oslo municipality Arts Council offers various funding plans for professional art and culture in Oslo.
- > Bergen municipality offers various funding plans for art and culture in Bergen.
- Trondheim municipality offers various funding plans for art and culture in Trondheim.
- Stavanger municipality offers various funding plans for art and culture in Stavanger.
- > Kristiansand municipality offers various funding plans for art and culture in Kristiansand.

Useful links about funding, application deadlines

- > Legathåndboken (overview of grants and foundations) http://legathandboken.no
- Regional project funding for visual arts http://www.kunstsentrene.no/regionale-prosjektmidler-forvisuell-kunst/ boken.no
- Søknadsfrister for kunstnere (Application Deadlines for Artists) https://www.facebook.com/groups/858742554169756/
- > Announcements for artists https://www.norskebilledkunstnere.no/utlysninger/
- > Announcements for artists http://norskekunsthandverkere.no/kunsthandverkere/ utlysninger
- > Arts Council Norway https://kulturradet.no
- > Working grant from Bildende Kunstneres Hjelpefond https://www.norskebilledkunstnere.no/stotteordninger/
- > Working grant from Billedkunstnernes Vederlagsfond http://www.kunstfond.no/kunstfaglige-stipend
- > Sparebankstiftelsen https://www.sparebankstiftelsen.no/
- > URO/KORO https://koro.no/uro/
- > Fritt Ord Foundation http://www.frittord.no

- > Ministry of foreign affairs travel grant https://www.stikk.no/reisestotte/
- > The Aspirant Scheme (Aspirantordningen) https://www. kulturradet.no/stotteordning/-/vis/aspirantordninga
- > Artist Assistant scheme (Kunstnerassistentordningen) https://www.kulturradet.no/stotteordning/-/vis/ kunstnerassistent

Some artist associations and organisations

- > Norwegian Visual Artists (NBK) http://www.billedkunst.no/nbk/
- > UKS (Young Artists' Society) https://www.uks.no
- > The Norwegian Association for Arts and Crafts (NK) http://norskekunsthandverkere.no
- > VISP http://visp.no/
- > Performance Art Oslo http://www.performanceartoslo.no
- > Performance Art Bergen http://www.performanceartbergen.no
- > The Norwegian Association of Art Societies https://www.kunstforeninger.no/
- > Kunstkritikk http://www.kunstkritikk.com
- > Notam http://www.notam02.no
- > Atelier Nord ANX https://ateliernord.no/

Useful sites about working and studying in Norway

- > About working conditions in Norway https://www.arbeidstilsynet.no/en/working-conditions/
- > About starting and running business in Norway: https://www.altinn.no/en/start-and-run-business
- > Brønnøysund registeret (registration for companies): https://www.brreg.no/
- > Tax office, skatteetaten: https://www.skatteetaten.no
- Frilansliv (in Norwegian) is a podcast about freelancing. Interviews with cultural workers, artists, writers and musicians. https://www.frilanslivet.no
- > How to calculate hourly rate for assignments: https://timepriskalkulatoren.no
- > Frilansinfo (in Norwegian) information page for freelancers. https://frilansinfo.no
- > Norwegian State Educational Fund (Lånekassen) https://lanekassen.no
- > NOKUT (the Norwegian Agency for Quality Assurance in Education) https://www.nokut.no/en/
- Requirements for higher education https://www.samordnaopptak.no/info/english/generalrequirements/
- > Information for students: https://www.studyinnorway.no

- > Online public services: http://eid.difi.no/en/
- > How to start and register a business in Norway on Altinn: https://www.altinn.no/en/start-and-run-business/
- > About yearly tax form (Selvangivelsen): http://visp.no/ressurser/selvangivelse/
- > Information about staying in Norway: http://www.norden.org/en/hello-norden/

OPPORTUNITIES:

NATIONAL:

- Søknadsfrister for kunstnere (application deadline for artists) https://www.facebook.com/ groups/858742554169756/
- > Ressursside for kunstnere (resource page for artists) https://www.facebook.com/groups/752164191597549/
- > Atelier i Oslo (studios in Oslo) https://www.facebook.com/ groups/1110062889059124/?fref=ts
- > Jobb for kunstnere (jobs for artists) https://www.facebook.com/groups/1009715889069888/
- > NNKS (North Norwegian Art Centre) have published a set of useful information for artists working in public space and applying for public commissions: https://www.nnks.no/ om-nnks/kunst-i-offentlig-rom/arbeidsverktoy/

INTERNATIONAL:

- Curatorspace (UK) https://www.curatorspace.com international open calls. You may sign up for their newsletter.
- > TransArtist https://www.transartists.org/calls international open call for workshops, study program, exhibitions, residencies.
- > Open call for artist https://www.facebook.com/ groups/406369352831982/?fref=ts

A list of some artist residencies

- Office for Contemporary Art Norway (OCA) offers a few paid residencies with durations up to one year in Berlin, Brussels, New York, Mumbai and Rio de Janeiro.
- > Nordic Artists' Centre (Dale, Norway) The residency includes a monthly grant of NOK 10 000, as well as covered travel expenses up to NOK 6000. Living and work spaces are free.
- Artist residency Svalbard (Norway) is open to emerging and established artists both Norwegian and international, who are working with any creative medium or project. Duration is from one night to three months.
- Can Serrat residency (Spain) provides international residencies for visual artists and writers; it offers both full and partial grants, as well as studio spaces and workshops.

- > Circolo Scandinavia (Italy) is an artist residency for Nordic artists who need a place to focus on their work and find new inspiration. You may apply for one to six months. The application period is from February 1st to April 1st.
- > Artist apartment Berlin, for artists in Stavanger The municipality offers an apartment in Berlin to professional artists based in Stavanger. They also offer a travel grant.
- Artist apartment Berlin, for artists in Trondheim.
 The municipality offers an apartment in Berlin to professional artists based in Trondheim.
 Up to 3 months. You may receive a monthly grant.
- > Artist apartment Berlin, for artists in Bergen. The municipality offers an apartment in Berlin to professional artists based in Bergen. You may apply for a travel grant.

أنا من هناك. أنا من هنا. ولست هناك, ولست هنا. ليَ اسمان يلتقيان ويفترقان. ولي لغتان, نسيت بأيهما كنت أحلم.

محمد درويش

I am from there. I am from here. I am not there and I am not here. I have two names, which meet and part, and I have two languages. I forget which of them I dream in.

Mahmood Darwish

